

Ministry Leader Description

Ministry Name: _____

Ministry Purpose (25 words or less):

Responsibilities

	<u>Strength</u>	<u>Weakness</u>
* Communicate the purpose of the ministry		
* Establish and implement strategic goals and objectives		
* Recruit and make contact with prospective members		
* Ensure every member of the ministry is properly trained		
* Determine and monitor the commitment level of members		
* Set healthy atmosphere by encouraging and supporting ministry participants		
* Resolve and minimize conflict		
*		
*		
*		
*		

Duties

	<u>Strength</u>	<u>Weakness</u>
* Plan and facilitate regular meetings		
* Communicate regularly with the Ministry Directors		
* Reinforce monthly Leadership Training sessions and weekly Bible teachings		
* Identify and make sure necessary resources are available for ministry activities (e.g. technology, meeting room, agenda)		
* Empower and involve all members participating in the ministry		
*		
*		
*		
*		
*		

Description of Time Commitment Required:
