

## **Establishing Structure And Order**

### **1Corth. 14:33, 40**

- How good is your ministry?
- Structure is the arrangement or the way things are done in an organization.
- It is an agreed-upon procedure.
- Structure provides guidelines and sets parameters.

### **A Proper Structure Will Have:**

1. Training. You must train and equip your leaders and new people coming into your ministry.
2. Resources. Be clear on how the ministry develops or acquire its resources and materials.
3. Openness. How open or closed are you to new policies and procedures?
4. Job descriptions. Make sure that everyone understands exactly what is expected of them.
5. Chain of command. People should know who is in charge when the leader is absent.
6. Communication channels. Communication is the key to connection.
7. Administrative skills. Keeping administrative matters simple and clear can help save time and unnecessary paper work.
8. Planning. We must be fully prepared before we start dealing with important matters.
9. Preparation. We must take the time to pray first, then plan and organize.
10. Strategy. Strategy is a major component of planning.